



## Moving Day Checklist

- Cancel Route Services: paper, laundry etc
- Cancel Utilities: get refunds on deposits
- Return Library Books
- Letter of recommendation from employers
- Have car checked and serviced for travel or get Trucks/Moving Vans/Services coordinated
- School Records or transcripts: ask for transfer copies of children's records
- Medical/Dental: obtain prescription histories for eyeglasses, x-rays, medications, etc.
- Assemble moving kit to take with you, pack in an easy to locate area: hammer, screwdriver, pliers, nails, masking tape, tape measure, flashlight, scissors, cleaning supplies
- Check insurance for move
- Bank: transfer funds, accounts, empty deposit boxes, change address on accounts
- Change Address with Post Office, VA, Charge Accounts, Subscriptions, Insurance, etc
- Obtain Traveler's Checks
- Plan for Transportation of Pets
- Leave Old Keys needed by new tenant/owner etc. Do walk through with land lord if previously renting
- Pack old phone book
- Don't pack jewelry or important documents - carry them
- Double check all closets, drawers, storage areas, shelves etc to make sure you've gotten everything